



Master of Architecture (MArch) ADMISSIONS 2024-25

## Admission to Master of Architecture 2024-25

The Master of Architecture Programme is the second part of a two-degree sequence in professional architectural education. Provisional tuition fees for UGC-funded students and self-financed students in the academic year 2024-25 are HK\$42,100 and HK\$190,000 per annum respectively.

**Application must be made at the website of Graduate School's [Online Application System](#).**

Deadline of application for 2024 entry: **15 December 2023**

### Application Requirements and Procedures

1. Applicants should have completed a pre-professional architecture degree, such as BSSc (Architectural Studies) from CUHK, RIBA-validated Part I degree, or equivalent, normally with honours not lower than Second Class or achieving an average grade of not lower than "B".
2. Applicants should have undertaken a minimum of nine months' practical work experience after completion of their respective undergraduate degree. The requirement for practical training can be waived for applicants who possess a five-year undergraduate professional degree in architecture.
3. To fulfill the English Language Proficiency Requirement for admission, applicant should (More detailed information requirement please refer to [Graduate School website](#)):
  - a) obtained a degree from a university in Hong Kong or taken a degree programme of which the medium of instruction was English; or
  - b) achieved scores in the following English Language tests as indicated:
    - TOEFL: 550 (Paper-based)/79 (Internet-based);
    - GMAT (Verbal): Band 21;
    - IELTS (Academic) (Band 6.5); or
    - *(\*TOEFL and IELTS are considered valid for two years from the test date. GMAT is considered valid for five years from the test date)*
  - c) obtained a pass grade in English in one of the following examinations:
    - Hong Kong Advanced Level Examination (AS Level);
    - Hong Kong Higher Level Examination;
    - CUHK Matriculation Examination;
    - General Certificate of Education Examination (GCE) Advanced Level (A-Level) /Advanced Subsidiary Level (AS-Level); or
  - d) achieved Level 4 or above in the English Language subject of the Hong Kong Diploma of Secondary Education (HKDSE) Examination; or
  - e) obtained a recognized professional qualification, provided that the examination was conducted in English.

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4. Statement of purpose – Each applicant has to answer one of the following questions in approx. 300 words:

- i\_ Describe an influential book that has shaped your architectural thinking.
- ii\_ What is your most pressing architectural concern?
- iii\_ Discuss a recent building that inspires you, and articulate your reasons why.

5. Design Portfolio (Please refer to notes in the last section)

#### List of Application Materials

Submission deadline: **15 December 2023**. All application materials should be submitted directly to the School of Architecture, Room 106, Lee Shau Kee Architecture Building, The Chinese University of Hong Kong, Shatin, NT, Hong Kong SAR (Attention: MArch Admission Team, Phone 3943 1310/ 3943 6517) **right after the submission of online application**, and in any case not later than **22 December 2022**.

Items		Graduate School's <a href="#">online system</a>	Original document to be posted to School of Architecture	Upload to <a href="#">application materials collection platform</a>
1.	Completed application form <a href="#">Sample</a>	NO	NO	YES
2.	Design Portfolio (Please refer to below notes)	NO	NO	YES
3.	Statement of Purpose^  <a href="https://cusa.imgix.net/documents/Statement-of-Purpose-1.pdf">https://cusa.imgix.net/documents/Statement-of-Purpose-1.pdf</a>	NO	NO	YES
4.	Official transcripts of academic records of Bachelor's and/or Master's degree obtained (photocopy/certified true copy of transcripts will not be accepted) with Transcript Submission Covering Sheet <ul style="list-style-type: none"> <li>Copy of your transcripts issued by the applicants' former/ current University in a sealed envelope with stamp from the University's Registry <u>must</u> be provided.</li> <li>There should be explanatory notes printed/ attached to the transcripts indicating the grading scheme/reference of the University.</li> </ul> Grading Scheme Sample: <ul style="list-style-type: none"> <li><a href="http://www.res.cuhk.edu.hk/en-gb/general-information/guide-to-grading-system">http://www.res.cuhk.edu.hk/en-gb/general-information/guide-to-grading-system</a></li> </ul>	YES	NO#	YES

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	<ul style="list-style-type: none"> <li>If your university do not have a grading scheme, please ask for a certifying letter from University Registry indicating that your programme does not have grading scheme.</li> <li>Certificates and transcripts, which are not in English or Chinese, should be accompanied by an official certified translation in English.</li> <li>Some universities may only issue electronic official transcripts to other institutions. In that event, official electronic transcripts should be sent to relevant Graduate Division directly from the issuing university.</li> </ul>			
5.	Graduation and/or Degree certificate(s) of Bachelor's and/or Master's Degree(s) obtained or a letter of proof of your study status (for current students).	YES	NO	YES
6.	Other academic/professional qualifications, including Associate's Degree, if any <ul style="list-style-type: none"> <li>Both transcripts and graduation certificate are required. Please refer to Items 4 and 5 for detailed information.</li> </ul>	NO	NO#	YES
7.	Original English test report of TOEFL, IELTS, or GMAT for applicants from non-English speaking countries. <ul style="list-style-type: none"> <li>TOEFL and IELTS are valid for two years from the test date. GMAT is considered valid for five years from the test date. Photocopy/ certified true copy of transcripts will not be accepted.</li> <li>Applicant should check if they could fulfill the <a href="#">English Language Proficiency Requirement</a> set by the Graduate School.</li> <li>Since original TOEFL report will take 2 months to be delivered from the issuing authority to our University, you are strongly advised to obtain the report before January 2022. Photocopy/ certified true copy of score reports will not be accepted.</li> </ul>	YES	NO#	YES
8.	Record of Practical Experience^ <ul style="list-style-type: none"> <li>List in chronological order the experience that would fulfill the practical experience requirements</li> </ul> <a href="https://cusa.imgix.net/documents/Record-of-Practical-Experience-1.pdf">https://cusa.imgix.net/documents/Record-of-Practical-Experience-1.pdf</a>	NO	NO	YES

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9.	<p>Proof of 9 months or more practical experience</p> <ul style="list-style-type: none"> <li>Applicants are required to submit the proof for fulfilling the 9-month practical experience no later than <b>7 June 2024</b>. The letter should include the start and end dates of employment, the position, and that it was a full-time employment.</li> </ul>	NO	NO	YES
10.	<p>Declaration of Academic Integrity^</p> <ul style="list-style-type: none"> <li>The Chinese University of Hong Kong places very high importance on honesty in academic work submitted by students and adopts a policy of zero tolerance on cheating in examinations or plagiarism. Any related offence will lead to disciplinary action including termination of studies at the University. Applicants are required to submit Academic Honesty Declaration for application materials submitted.</li> </ul> <p><a href="https://cusa.imgix.net/documents/Declaration-of-Academic-Integrity.pdf">https://cusa.imgix.net/documents/Declaration-of-Academic-Integrity.pdf</a></p>	NO	NO	YES
11.	<p>Identity card or passport as given in the application form.</p> <ul style="list-style-type: none"> <li>All non-Hong Kong applicants are required to submit a copy of their passport</li> </ul>	YES	NO	YES
12.	CV (if applicable)	NO	NO	YES
13.	<p>Applicants who obtained degrees from universities in <b>Mainland China</b> are required to provide an Online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表) issued by the CHESICC (学信网).</p> <p>Sample: <a href="https://www.chsi.com.cn/xlcx/yb_bgys.jsp">https://www.chsi.com.cn/xlcx/yb_bgys.jsp</a></p>	NO	NO	YES
14.	<p>Applicants with degrees awarded by overseas universities by <b>distance learning</b> or by completing a curriculum of short duration are required to provide assessment report from the Hong Kong Council for Accreditation of Academic &amp; Vocational Qualifications (HKCAAVQ) on the level of qualification obtained by the application deadline.</p>	NO	NO	YES
15.	<p>Employer's Evaluation Form (Preferably direct supervisor)</p> <ul style="list-style-type: none"> <li>Please provide your <b>application name</b> and <b>application no.</b> to your supervisor, and invite s/he to submit the online evaluation form for you.</li> <li>The form should be submitted preferably within <b>2 weeks</b> upon your submission of application, and in any case no later than the submission deadline.</li> </ul>	NO	NO	YES (Please refer to the link below)

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	Online Form: <a href="https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13672852">https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13672852</a>			
16.	<p>Confidential recommendations from 2 referees who have taught you or worked closely with you and could comment in detail on your abilities and personalities. Invitation will be sent via email.</p> <p>Referee can choose to submit the recommendation form/and letter for you via online system: <a href="https://oiss.itsc.cuhk.edu.hk/sbm_info/referee_login.aspx">https://oiss.itsc.cuhk.edu.hk/sbm_info/referee_login.aspx</a> or in hard copy*</p> <p>*Referee can send the hard copy to the below address: The School of Architecture, Room 106, Lee Shau Kee Architecture Building, The Chinese University of Hong Kong, Shatin, NT, Hong Kong SAR (Attention: MArch Admission Team, Phone 3943 1310/ 3943 6517)</p>	NO	YES	NO

^ “Additional forms” can be downloaded here  
<https://www.arch.cuhk.edu.hk/programmes/degrees/march>

#Applicants will only be requested to submit hard copies of supporting documents after the interview. Therefore, please do not submit hard copies to the School of Architecture before you receive an email notification after interview.

### Notes to Applicant

Please refer to Graduate School Office’s website for the latest announcement on the admissions requirements. More detailed information on the supporting documents required by the University and frequently asked questions (FAQ) can be found at the [Graduate School website](#).

The ultimate judgment and decision as to whether the conditions for admission are fulfilled by the applicants shall be vested with the School of Architecture. As a general policy, no refund will be arranged upon acceptance of an offer except under special circumstances as deemed by the School of Architecture.



### **Design Portfolio**

The portfolio of independent work should illustrate independent studies and your own work from practical experience and should be accompanied by a commentary of **not more than 1500 words**. The portfolio **should not exceed A4 size (landscape format) and no more than 30 pages (include the cover and content page)**. It should be selected to fit best to the materials which you want to present, including **3 projects only and no more than 10 pages each**. In general, the portfolio should inform in a concise way about your school and practical work. It should not be a loose collection of material; but be clearly structured to reflect your educational and practical experiences. Proper credit and context must be given for all work shown including author, collaborators, and professional office in which the work was completed. Failure to properly credit work may result in the portfolio being discounted or the applicant being disqualified. Please put down your full name on the front cover of the portfolio for ease of **identification**.

Applicants are requested to submit a portfolio that shows three projects only, highlighting the Design Evolution and Design Process behind each project. We are interested to understand your architectural thinking, see the progression you have made during your studies and your approach towards architecture. The portfolio should be edited and conceived as a project in itself; a reflection on what you have achieved in your undergraduate studies and a suggestion as to what you would like to study in the future.

Portfolios of (a) previous school work and (b) independent work with your full name and application number marked on the cover should be **uploaded** to the School of Architecture [application materials collection platform](#) no later than **15 December 2023**. **No hardcopy is accepted.**

#### Design Portfolio Requirements:

##### i\_Cover

- Indicate clearly your full name and application number on the cover of the portfolio for easy identification
- Include the date and programme you are applying for

##### ii\_Format

- Not more than 30 pages
- A4 Landscape orientation
- PDF format smaller than 10MB, as softcopy

##### iii\_Content

- 3 academic projects only, no more than 10 pages each
- Each project to be titled
- Chronological ordered, starting with the most recent project placed first
- Include architectural drawings (Plans, Sections, etc.)
- Include evidence of the design process, i.e. the thinking behind each project
- 2 pages maximum dedicated to professional work
- No models of physical artifacts can be submitted

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iv\_Credit and Plagiarism

- Proper credit and context must be given for all work shown in the portfolio, including authors, collaborators, and professional offices in which the work was completed
- Failure to credit work properly or appropriating other people's work is a serious offence and may result in the portfolio being discounted or the applicant being disqualified